

# Richard Gill School

## Code of Conduct Parents and Carers Policy

**Prepared:** 5 August 2020

### Revision history

Version Number	Changes made	Person responsible	Date updated
<i>Version 1.0</i>	<i>Document creation</i>	<i>C. English</i>	<i>5 August 2020</i>
<i>Version 2.0</i>	<i>Document revision</i>	<i>C. English</i>	<i>25 May 2021</i>

### Communication strategy

Manager/staff	Type of communication	Person responsible	Frequency
<i>Principal</i>	<i>Email</i>	<i>C. English</i>	<i>One off and after each change</i>

# Code of Conduct Parents and Carers Policy

## **Vision Statement**

The purpose of Richard Gill School (RGS) is to provide an educational community as a centre of teaching, learning, and serving excellence, founded on good values and behaviour.

## **Rationale**

The essential premise of the RGS's Code of Conduct is that each individual worthy of being shown care, dignity, and respect.

This Code has been developed so that parents and those with parental responsibilities are aware of and meet the School's expectations with regard to their interaction with the School, its teachers, other parents and students. Adherence to this Code is important to promote positive and productive relationships within the School community.

## **Role of the School Generally**

The School is responsible for establishing and administering the policies, procedures and rules which govern the day to day operations of the school. It is important that parents recognise and respect this, adhere and have their children adhere to the School's requirements, and support these decisions.

## **Discipline**

The School expects students to comply with its rules and not engage in behaviour which is harmful to others. Parents are expected to support the School in relation to its discipline policy and not do anything which undermines its authority. It must be understood that in the case of minor disciplinary matters, the School will be the arbiter of what took place and what is a fair punishment. It will not engage in debate about the details of the conduct or the appropriateness of the punishment. In relation to more serious disciplinary matters (which may result in suspension or expulsion) the School will inform parents of the matter and will deal with it in accordance with the School's policies and procedures. While parents will be consulted, the final decision will repose with the School.

## **Interaction with Staff**

It is important that parents show respect for staff and not publicly criticise them or seek to undermine their authority. If a parent has a particular concern or complaint about a member of staff, procedures for dealing with this are outlined in the "Complaints and Grievances Policy and Procedures" document. The School has a duty of care to protect all staff and for this reason any aggressive or abusive behaviour will not be tolerated.

## **General Complaints**

If a parent has a particular concern or complaint, procedures for dealing with this are outlined in the Grievances and Complaints Policy and Procedures document. If a parent wishes to make a complaint, they should not use rude or abusive language. This is not productive and can make it harder to resolve concerns.

## **Interactions Generally**

Communications whether verbal or in writing with other members of the School community whether teachers, administration staff, other parents or students should:

- show respect, courtesy, and consideration,
- not harass or bully another person,
- not use intemperate language; and
- not be confrontational.

Social media should not be used to criticise or denigrate others in the school community.

### **Co-curricular Activities including Sport and Performances**

Parents are welcome to attend sporting and other co-curricular events. RGS expects that any such interactions should provide a good citizen and cultural example to students at the school.

Parents or guardians should exercise restraint when supporting school teams. Members of the school community should not abuse, threaten or otherwise seek to intimidate an umpire or referee or be directed against a player, or any School representatives.

### **Separated Parents**

Where some students have parents that are separated or divorced, parents should not attempt to involve the School in any parental dispute that may arise. The School is not able to make judgments on the merits of claims made by one parent against another and should not be asked to do so. Nor should it be asked to take any action which would or is designed to disadvantage one party.

The School will of course observe any orders made by a Court in relation to a student or communications with parents, and these should be provided to school as soon as available to prevent any disputes.

### **Failure to Observe this Code**

If a parent fails to observe this Code after being warned about a breach, the School may:

- limit access to a teacher or teachers,
- limit access to the school premises or sporting or other school events; or
- terminate the enrolment of the student.